

APPOINTMENTS COMMITTEE - ASSISTANT DIRECTOR, COUNTY ESTATES

21 SEPTEMBER 2020

Present: Councillor Huw Thomas(Chairperson)
Councillors Goodway, Gavin Hill-John, Hopkins and Merry

14 : APOLOGIES FOR ABSENCE (IF ANY)

No apologies for absence were received.

15 : DECLARATIONS OF INTEREST

No declarations of interest were received in accordance with the Members Code of Conduct.

16 : MINUTES

The minutes of the shortlisting Committee held on the 14 September 2020 were approved as a correct record.

17 : TERMS OF REFERENCE

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services in accordance with the Employment Procedures and other relevant Council policies and procedures.

18 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of exempt information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

19 : APPOINTMENT OF ASSISTANT DIRECTOR, COUNTY ESTATES

The Committee was convened to interview the two shortlisted candidates put forward by the Committee on the 14 September 2020 following consideration of the outcomes from the Assessment Centre.

As part of the interview process each candidate made a 10 minutes presentation and Members were given the opportunity to probe and question the content of the

presentation. This was followed by a formal set of questions and two mandatory questions.

At the end of the interview process the Committee deliberated on the performance of each candidate against the competencies and model responses.

The Committee agreed that they were able to appoint to the post of Assistant Director County Estates.

RESOLVED:

1. Ms Donna Jones be appointed Assistant Director County Estates at the salary associated with the post and the commencement date to be agreed with the candidate in accordance with the resignation period and completion of the appointment process by the Council; and
2. The selection process had been conducted in accordance with the appointments process and each candidate had been treated equally and fairly. The successful candidate to be appointed on merit.

The meeting terminated at 11.45 am